



American Mock Trial Association

Online Tournament Host Type 2 Proposal Regional and Opening Round Championship Tournaments

SUBMISSION DEADLINE:

December 1, 2020

Introduction

The core of AMTA's mission is to teach students through preparation for and competition in mock trial tournaments. To that end, our regional tournaments and opening round championship tournaments are central to the experience of our member schools.

AMTA's Tournament Administration Committee ("TAC") is responsible for organizing sanctioned competition. The Site Selection Subcommittee of TAC reviews proposals from interested parties and selects each year's tournament hosts.

The Subcommittee evaluates each proposal using the following criteria:

- Overall quality of the proposal
- Experience and reliability of organizers hosting via an online platform
- Record of successful judge recruitment in the past

Eligibility

Sanctioned tournaments are awarded to AMTA-member schools, other post-secondary institutions (such as law schools,) or non-profit organizations. AMTA prefers non-member institutions that have some existing individual relationship with AMTA, e.g., a law school professor who coaches a team at an AMTA-member school.

Minimum Tournament Requirements

Each Type 2 regional and opening round championship tournament host must:

1. Hosts must attend mandatory training, to be held remotely, in December or January;
2. Provide at least **three judges** per trial per round for a tournament of 24 teams. These individuals should be judges (sitting or retired) or attorneys. Law students are not preferred, especially at the ORCS level. If law students must be used, it is strongly preferred that they be active in law school advocacy competitions or be AMTA alumni. At a minimum, law students must have taken evidence coursework;
3. Provide at least one Tournament Liaison during the tournament weekend. This person will assist the AMTA Representatives in the communication, organization, and coordination of judges and judge assignments for the AMTA tournament.

4. For 2021, use one of the following dates:

Regional Tournaments

February 5-6-7

February 12-13-14

February 19-20-21

February 26-27-28

Opening Round Championship Tournaments

March 12-13-14

March 19-20-21

Proposal Requirements

Each proposal shall:

1. Include a cover letter summarizing the proposal;
2. Indicate whether the proposal is for a regional or opening round championship series (ORCS) tournament;
3. Include a letter from a faculty member or administrator of the host institution confirming institutional support for the tournament. The letter must be written on official letterhead and signed;
4. Indicate the primary judge-recruitment contact (Judge-Recruitment Director). This should include the name, title, email, and phone number. Please be sure to indicate which contact information should be shared publicly with the attending teams and which is for AMTA-use only.
5. Indicate the plan for recruiting at least three individuals per trial per round to serve as judges, addressing:
 - a. A recruitment plan, including a timeline.
 - b. Information regarding the judging pool, such as size, resources, access to email lists, contacts made by the organizers, etc.
 - c. Information regarding past recruitment efforts, such as judging turnout to previous invitational or sanctioned tournaments.
6. Describe the experience of the organizers in recruiting judges for online mock trial tournaments, other academic competitions, or conferences, particularly those done online and/or via Zoom.

AMTA Support

AMTA will provide the following to each tournament:

1. The on-line assistance of two AMTA Representatives during the tournament. These “AMTA officials” will conduct the captains’ meetings, instruct and assign the judges, tabulate results, pair rounds, award bids to the next level of competition, and otherwise ensure compliance with AMTA rules.
2. The entire Zoom format system and instructions for same by which the tournament will run.
3. Trophies and individual awards to be sent after the event.
4. Contact information for all participants.
5. Electronic forms for collecting information from participants (attendance confirmation, team rosters, etc.), along with login credentials to access the information.
6. Ballots and tabulation cards.
7. Tournament schedules and round times for judge-recruitment.
8. Online judge training.
9. Link to judge-recruitment form.

Submission Procedures

The deadline for receipt is **December 1, 2020**

Each proposal should be submitted electronically to:

AMTA.Tournaments@collegemocktrial.org.

Each proposal must include the physical signatures of:

- a. The person who will serve as the primary organizer of the tournament, along with their printed name, title, and date of signing;
- b. If the primary organizer is not a full-time faculty member, administrator, officer, or director of the host institution, then such a person must sign as the Institutional Representative, along with their printed name, title, and date of signing.

Questions regarding this request for proposals should be directed to:

Melissa L. Watt, Esq.

AMTA Tournament Administration Committee
Chair

Email:

AMTA.Tournaments@collegemocktrial.org