

2007-2008 AMTA REGISTRATION FORM

Due October 15, 2007

ph: (515) 283-0803 fax: (515) 283-0702 e-mail: amta@dwx.com

23rd Annual Intercollegiate Mock Trial Season

Your institution is not registered until this form is completed and all fees are paid.

Institutional registration covers individual registration fees for all student participants, educator-coaches and attorney-coaches.

(PLEASE TYPE OR PRINT LEGIBLY)

College/University: _____

***Educator-Coach/Primary Contact:** _____

Address: _____ Phone: (____) _____

City: _____ State: _____ Zip: _____

E-Mail _____ Fax: (____) _____

*AMTA Rules state a team must have official sanction from its college/university to compete. Normally, this is established by the presence of an Educator-Coach who is a faculty/staff member. Under unusual circumstances, a team may compete without an Educator-Coach if it submits a letter on official stationery signed by the President, Provost/Vice-President for Academic Affairs, or Academic Dean indicating the team has institutional sanction to compete and explaining why no faculty/staff member can be designated as the Educator-Coach/Primary Contact. The Educator-Coach will receive all AMTA correspondence and AMTA will accept bid reservations and other official communications only from the designated Educator-Coach or institutionally-sanctioned primary contact person. Only one person may serve as Educator-Coach/Primary Contact. All teams are expected to furnish one adult volunteer at Regional and National Tournaments to judge or help with administration.

****Attorney-Coach:** _____

Address: _____ Phone: (____) _____

City: _____ State: _____ Zip: _____

E-Mail _____ Fax: (____) _____

****Attorney-Coach:** _____

Address: _____ Phone: (____) _____

City: _____ State: _____ Zip: _____

E-Mail _____ Fax: (____) _____

****Attorney-Coach:** _____

Address: _____ Phone: (____) _____

City: _____ State: _____ Zip: _____

E-Mail _____ Fax: (____) _____

**You may list as many Attorney and Educator coaches as you wish—please use additional sheets as needed.

Registration Fees (to be included with this form): If you register prior to July 1, 2007, please be advised that fees may increase. In that event, you will be billed for the difference.

Institutional Registration		
\$325 for returning members, or		_____
\$175 for new school registrations		plus
Regional Team Registrations (circle number of regional teams)		
1 team: \$100		_____
2 teams: \$225		
3 teams: \$375		
4 teams: \$550		
5 teams: \$750		
6 teams: \$975		
Postseason Team Registrations (circle number; maximum of 2)		_____
1 team: \$200		
2 teams: \$400		
	TOTAL	_____

Please make check payable to the American Mock Trial Association and send to:
American Mock Trial Association, 2700 Westown Parkway, Suite 220, West Des Moines, IA 50266-1411

IMPORTANT!! (If you are also participating in the Mediation Tournament, enclose a separate check to cover those registration fees and fill out the separate Mediation Registration Form. You need only pay one Institutional Registration Fee)

Refund and Credit Policy

Please take care to register the number of teams that you will actually have competing at regionals. Registrations will be accepted after October 15, 2007, only on a space-available basis. Teams that register late may not be able to compete in the same regional as timely registered teams from the same program and may have to travel a substantial distance to compete.

No credits will be given for regional cancellations after October 15, 2007. Note that this deadline is earlier than in past seasons. If you must cancel a registration at any time, please notify us as soon as possible so that we can adjust regional assignments. Penalties apply for cancellations as follows:

- \$50 for teams that drop within 30 days of the start of the tournament, but more than 14 days in advance of the start of regional tournament;
- \$100 for teams that drop within 14 days but more than 48 hours before the regional tournament;
- \$200 for teams that drop within 48 hours of the start of the tournament but more than 24 hours before the start of the regional tournament;
- \$350 for teams that drop within 24 hours of the start of the tournament, but provide proper notice before the registration period for the tournament begins.
- \$500 for teams that fail to show for the regional tournament or that leave the tournament early without permission of the AMTA Representative.

Regional Tournament and National Tournament Dates are To Be Determined.

Please list any dates in January, February or March during which you cannot compete and state the nature of the conflict.

Would you volunteer to move to another regional site if assigned teams go beyond the capacity of the regional tournament?

_____ Yes _____ No

If you have multiple teams would you prefer to have your teams split between multiple regional tournament sites?

_____ Yes _____ No If "Yes," what split would you prefer (2 and 2; 1, 1 and 4; etc.)

Note that AMTA may not be able to accommodate any of the requests made above regarding conflicts or assignments. The criteria used by the Regional Tournaments Committee in making assignments can be found on the website. Decisions of the RTC are final.

REGIONAL ASSIGNMENTS WILL BE POSTED ON THE AMTA WEB PAGE. POSTING CONSTITUTES OFFICIAL NOTICE OF REGIONAL ASSIGNMENT. IT IS YOUR RESPONSIBILITY TO CHECK THE WEB SITE FOR ASSIGNMENT INFORMATION AND UPDATES.

TENTATIVE REGIONAL ASSIGNMENTS WILL BE MADE AND POSTED BEFORE THANKSGIVING IN ORDER TO IDENTIFY PROBLEMS AND CONFLICTS. DO NOT MAKE TRAVEL PLANS UNTIL THE FINAL ASSIGNMENTS APPEAR ON THE WEB SITE. DO NOT MAKE TRAVEL PLANS FOR NATIONAL TOURNAMENTS PRIOR TO QUALIFYING FOR THOSE EVENTS.

By becoming an AMTA member, the institution agrees to abide by all AMTA rules and policies as published on the AMTA website at www.collegemocktrial.org. Timely payment of the membership fee results in the institution being given a license to access and use the current mock trial case materials and rulebook to prepare for and compete in AMTA-sanctioned tournaments. These materials may not be distributed to non-AMTA members nor used for any other purpose without written permission from AMTA.

Your signature on the line below constitutes acceptance of all terms outlined in this registration agreement. Failure to abide by the terms of registration may result in penalties. AMTA reserves the right to refuse registration to programs that have outstanding fee balances or have violated the terms of registration in the past.

Signature of Educator-Coach/Primary Contact

Title


OFFICE USE ONLY

Date Received _____

Amt. Payment _____

Check # _____