



**AMERICAN MOCK TRIAL
ASSOCIATION
ANNUAL BOARD MEETING
JUNE 18-20, 2010 – WASHINGTON, D.C.**



April 12, 2010

Dear AMTA Board Members and guests:

We look forward to hosting you in Washington, D.C. in just a couple of months. We are providing below information to assist you with planning your trip to our nation's capital for AMTA's annual Board Meeting.

When: Friday, June 18 – Sunday, June 20

Where: Crowell & Moring LLP, 1001 Pennsylvania Avenue NW, Washington, D.C. 20004

What's in here:

- A schedule;
- Information about hotel options; and
- Directions.

If you will be flying and do not plan on renting a car: We strongly recommend flying into Ronald Reagan National Airport (DCA) (4.6 miles) rather than Washington-Dulles (IAD) (25.9 miles) or Baltimore-Washington International (BWI) (30.0 miles) if at all possible. In addition to being much closer to downtown, Reagan is serviced by the Metrorail's Yellow Line, which stops less than two blocks from both the site of the Board meeting and several of our hotel options. Cab service and Super Shuttle Service is also available from all airports.

Please let Susan Ewing of AMTA know at your earliest convenience – and in any event, ***no later than Monday, May 31, 2010, if possible*** – if you plan to attend and if you plan to join for lunch and/or dinner on Saturday, June 19, 2010. Ms. Ewing can be contacted at amta@dwx.com.

We will provide additional information as the meeting approaches. Until then, please contact us if you have any questions. We look forward to seeing everyone in June.

Yours truly,

David Cross
deltadeltacharlie@gmail.com
202-624-2774

Toby Heytens
tobyheyrens@gmail.com
202-257-2635



**AMERICAN MOCK TRIAL
ASSOCIATION**
ANNUAL BOARD MEETING
JUNE 18-20, 2010 – WASHINGTON, D.C.



Table of Contents

Schedule3
Information about hotel options5
Directions7



**AMERICAN MOCK TRIAL
ASSOCIATION
ANNUAL BOARD MEETING
JUNE 18-20, 2010 – WASHINGTON, D.C.**



SCHEDULE

All Committee meetings and Board meetings will be held at Crowell & Moring LLP, 1001 Pennsylvania Avenue NW, Washington, D.C. 20004.

For committee meetings on **Friday, June 18**, when you arrive at the building, proceed to the 11th floor (southside of the building facing Pennsylvania Avenue, NW) and notify the receptionist that you are here for the AMTA Board Meeting; she will direct you to the right room or someone will come get you from the lobby.

For meetings on **Saturday and Sunday, June 19-20**, someone will meet you at the elevator bank on the southside of the building (facing Pennsylvania Avenue, NW) to take you up to the 11th or 10th floors. If nobody is there when you arrive and does not appear shortly, please contact one of the meeting facilitators, whose names and contact information will be distributed shortly before the meeting.

Friday, June 18

- 3:00 pm - 4:00 pm Development Committee
- 4:15 pm - 6:00 pm Tournament Administration Committee
- 8:00 pm - 9:00 pm Strategic Planning Committee

Saturday, November 21

- 9:00 am Civil Case Committee
- 9:00 am Judging Committee
- 10:00 am Tabulation Committee
- 10:00 am Criminal Case Committee
- 11:00 am Rules Committee
- 12:00 pm Lunch (at Crowell & Moring)*
- 1:00 pm Board Meeting begins
- 5:30 pm Board Meeting breaks for the day
- 7:00 pm Dinner (near Crowell & Moring – location TBD)**



**AMERICAN MOCK TRIAL
ASSOCIATION
ANNUAL BOARD MEETING
JUNE 18-20, 2010 – WASHINGTON, D.C.**



Sunday, November 22

9:00 am Board Meeting continues

TBD Board Meeting ends

TBD Executive Committee

**** Please let us know if you have any dietary restrictions we should be aware of. We will do our best to accommodate such restrictions.***



**AMERICAN MOCK TRIAL
ASSOCIATION
ANNUAL BOARD MEETING
JUNE 18-20, 2010 – WASHINGTON, D.C.**



Hotel Options

The following hotels are within walking distance of Crowell & Moring and are centrally located in the heart of downtown D.C., including within walking distance of multiple metro stops, restaurants, bars, the Verizon Center, and the historic museums, mall and other sites. Some of these hotels have discounted rates, as noted.

Be sure to request the discounted rate for the following hotels by supplying the information indicated for the hotel below or by asking for the Crowell & Moring Corporate Rate.

Red Roof Inn

\$108 per night

500 H St NW (less than two blocks away of Gallery-Place Chinatown stop on the Yellow Line)

Washington, DC 20001

Phone: 202-289-5959

You must call the hotel directly and mention our group code—B254AMTABD. Rooms are subject to availability and reservations must be made no later than May 18, 2010.

Grand Hyatt Washington

\$282 for a Standard Room

1000 H Street, NW

Washington, DC 20001

(202) 582-1234 or (800) 233-1234

Web Site: www.grandhyattwashington.com

When making reservations at www.grandhyattwashington.com the Group/Corporate number is 10939

Sofitel Lafayette Square

\$299 for a Superior Room

806 15th Street, NW

Washington, DC 20005

(202) 730-8800 or (800) 763-4835

Web Site: www.sofitel.com/sofitel/fichehotel/gb/sof/3293/fiche_hotel.shtml

W Washington DC

\$315 for a Wonderful Room

515 15th Street, NW

Washington, DC 20004

(877) 946-8357

Web Site: www.starwoodhotels.com/whotels/property/overview/index.html?propertyID=3279



**AMERICAN MOCK TRIAL
ASSOCIATION
ANNUAL BOARD MEETING
JUNE 18-20, 2010 – WASHINGTON, D.C.**



Hotel Monaco

\$329 for a Deluxe Room
700 F Street, NW
Washington, DC 20004
(800) 649-1202
Web Site: www.monaco-dc.com

The Willard Intercontinental

\$385 for a Superior Room/Deluxe Room (February 28 - December 31)
1401 Pennsylvania Avenue, NW
Washington, DC 20004
(202) 628-9100 or (800) 827-1747
Web Site: www.washington.intercontinental.com

The following hotels are additional options but do not have discounted rates:

Courtyard Washington Convention Center

\$149 to \$359 for a Standard Room (rate increases on weekend)
900 F Street, NW
Washington, DC 20004
Phone: 202-638-4600
<http://www.marriott.com/hotels/travel/wascn-courtyard-washington-convention-center/>

Washington Marriott at Metro Center

\$169 to \$389 for a Standard Room (rate increases on weekend)
775 12th Street NW
Washington, DC 20005
Phone: 202-737-2200
<http://www.marriott.com/hotels/travel/wasmc-washington-marriott-at-metro-center/>

JW Marriott

\$199 to \$419 for a Standard Room (rate increases on weekend)
1331 Pennsylvania Avenue NW
Washington, DC 20004
Phone: 1-202-393-2000
<http://www.marriott.com/hotels/travel/wasjw-jw-marriott-hotel-washington-dc/>

In addition to these options, the DC metro area in general—and the downtown area around Crowell & Moring in particular—has a huge number of hotels that are easily searchable on all manner of travel websites. Crowell & Moring's street address is 1001 Pennsylvania Avenue NW, Washington, DC 20004.



**AMERICAN MOCK TRIAL
ASSOCIATION
ANNUAL BOARD MEETING
JUNE 18-20, 2010 – WASHINGTON, D.C.**



DIRECTIONS TO AND FROM THE RED ROOF INN

From Washington Dulles Airport to the Red Roof Inn – 24 miles (about 30-40 minutes)

- Turn left out of the rental car area going towards the terminal
- Turn left at the stoplight at Rudder Road and follow the signs to “Airport Exit”
- As you exit the airport, move to the left and follow the signs that say “To 495 / Washington.” This will put you in the center, non-toll lanes. Go about 15 miles.
- Stay in the center and follow the signs “To 66E / Washington.” (**DO NOT** take the exits to I-495). About 16.5 miles after starting your trip, you will automatically merge onto I-66 going East. Go about 8 miles.
- You will enter DC by going over the Potomac River on the Theodore Roosevelt Bridge. Stay in the left two lanes and exit onto “US 50 E / Constitution Avenue / Downtown.” The first major cross street will be 23d Street, the Lincoln Memorial will be on your right, and the street numbers should be doing down.
- Take a left on 7th Street. The cross streets will now be ascending letters.
- Take a right on H Street. The Red Roof will be in a block and a half on the right.

From Ronald Reagan Airport to the Red Roof Inn – 4.6 miles (about 11 minutes)

- Take the signs for “Airport Exit” and follow the signs for the GW Parkway going North towards Washington. Go about one mile.
- When you reach the bridge to D.C., stay to the right and on I-395 (Do not take the US-1 exit). Move 1-2 lanes to the left.
- After passing several exits, take the exit marked “395 N/ D Street NW / US Senate”
- When the road splits, stay in the right lane. You will then merge with a road coming in from the right and enter a tunnel. Move quickly to the right.
- Within the tunnel, there will be a right exit (Exit 9) with smallish signs that say “U.S. Capitol” and then “U.S. Senate.” Take the exit, but stay in the lane that is second from the right so that you exit towards D Street rather than veering off sharply to the right.
- Immediately as you exit the tunnel, you will come to a stop light at D Street. Turn left. The cross streets will be ascending numbers.
- Turn right onto 6th Street NW
- Turn right onto H Street NW. (The hotel is at 500 H Street NW).

From the Red Roof Inn to Crowell & Moring: Gallery Place and Metro Center are on Metro’s Red Line, and Metro Center is two to three blocks from Crowell & Moring. The walk from the hotel to Crowell & Moring takes about 10-15 minutes. The entrance to Crowell & Moring is on Pennsylvania Avenue NW, between 10th and 11th Streets, NW (adjacent to the FBI Building).

DIRECTIONS FROM CROWELL & MORING TO THE AIRPORTS

From C&M to Reagan by car – less than 10 miles (about 10-15 minutes)

- You need to get onto I-395 going South. Get on 9th Street NW headed south. If you are parked in the C&M garage, turn right out of the garage; then take an immediate left on to Pennsylvania Avenue NW; then take the first right on to 9th Street NW and proceed through the tunnel.
- Once inside the tunnel, stay in the right-hand lane and follow the signs to I-395 South going towards Richmond.
- Once you exit the tunnel, you will veer right; stay in the left-hand lane and merge with I-395 South towards Richmond.
- As you cross the bridge into Virginia, look for the signs labeled “George Washington Memorial Parkway / Reagan National Airport / Memorial Bridge.” Take the second right exit (Exit 10-B) onto the George Washington Parkway in the direction of Reagan. The airport will be on your right in less than a mile.

From C&M to Reagan by Metrorail

- You need to take the Yellow Line directly to Reagan. The closest Yellow Line stop to C&M (two blocks up Pennsylvania Avenue NW toward the Capitol) is Archives/Navy Memorial. The Yellow Line will take you almost directly to the terminal.

From C&M to Dulles – (about 30-40 minutes)

- You need to get onto Constitution Avenue headed west (toward the Lincoln Memorial). If you are parked in the C&M garage, turn right out of the garage; then proceed straight through the light at Pennsylvania Avenue NW; then take the next right on to Constitution Avenue.
- Stay on Constitution Ave as you pass 23rd Street (the Lincoln Memorial will be on your left). The road will curve to the right and feed into the entrance ramp for the Roosevelt Bridge.
- You will cross the into Virginia and feed directly onto I-66. Follow the signs to I-66 going West.
- After about 10 minutes, take Exit 67 “Dulles Airport / to 495W / Baltimore.”
- Get to the left and follow the signs for “Dulles Airport / Airport Traffic Only.” This will feed you onto a non-toll road that you should stay on until you arrive at Dulles. Take the exit for rental car returns. Before you reach the place where you will drop off your cars, there will be a gas station on the right.